

Reference Links

AgriLife IT Website:

<http://ait.tamu.edu>

IT Training Request Form:

<http://TrainingRequest.tamu.edu>

IT Tuesdays:

<http://ITTuesdays.tamu.edu>

IT Toolbox:

<http://ittoolbox.tamu.edu/>

Friday Online Schedule:

<http://FridayOnline.tamu.edu>

Learning Opportunities Catalog:

<http://LOC.tamu.edu>

Contact Us

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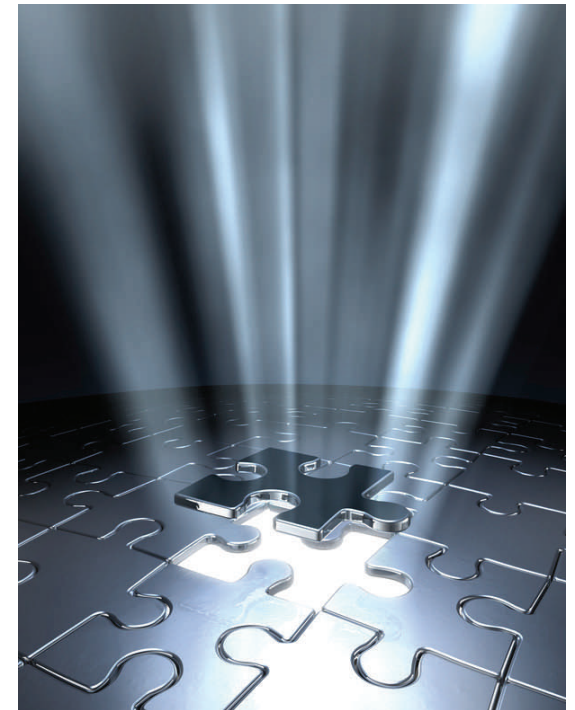
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Information Technology

Helping You Make the Pieces Fit



IT Training Opportunities

Fall 2009 - Spring 2010

IT Training Introduction Fall 2009 - Spring 2010



We are in our second year of implementing a customer-focused training system for county programs, and we are excited about the opportunities. We followed the example set last year and developed education solutions for all levels of county agents and support staff by working with a focus group - CITTAC (County IT Training Advisory Council). Some of these solutions include the following:

- many more online opportunities in addition to offering classroom type workshops;
- a completely online newsletter entitled *IT Pulse*, which brings back the helpful, timely application tips Extension uses daily;
- an IT educational YouTube channel;
- and a revised online request form, to help managers schedule and focus events.

What else is new? The biggest change is our focus on how and what we deliver. This year's IT education solutions will be **outcome-driven**, instead of focusing on specific applications. You will still get the application training needed, but it will be focused around completing common tasks. These workshops include the following:

- Collaborating with Colleagues Down the Hall or Halfway around the World
- Information Rocks, Managing Yours like a Pro
- Reach Out to Where the People Are - eBroadcast
- Improve Your Computer Usage for Optimum Performance

Educational Program Details

Information Rocks! Managing Yours Like a Pro

Extension lives on information - mailing lists, demonstration data, 4H records, fair registrations and on and on. At your finger tips are some great tools for managing your information. Learn how to present, create, search, print, collect information, and even make charts in Microsoft Excel, Access, Word, and Adobe Acrobat.

Reach Out to Where the People Are - eBroadcast

The internet has changed. So have we and so have many of our Extension customers. It is common place to hear YouTube, podcast, Face-Book, Google this and BLOG that, and even to Twitter. Learn what's out there, how to do your own video or audio, and to project yourself online - the truth is out there.



Improve Your Computer Usage for Optimum Performance

Become self-reliant in managing your PC. Discover how to maintain and protect your PC with software applications, increase your computer's performance, and be prepared before disaster strikes. Be the boss and take control of your PC.

Collaborating with Colleagues Down the Hall or Halfway around the World

Are you stuck in the days of plain ol' email? Learn to embrace new tools like advanced GroupWise techniques, Google Docs, drop.io, and doodle to collaborate with colleagues. Become more efficient, more productive, less dependent on location or a single PC, and more comfortable with these new tools of the Internet.

IT Tuesdays

We will be offering a series of IT-related topics on the second Tuesday of each month. A full listing of topics and details can be found at <http://ITTuesdays.tamu.edu>.

The IT Toolbox

The IT Toolbox blog provides tips, tricks and the latest techie scoop aimed at the "Do 'IT' Yourself". The blog will be updated regularly. Readers can subscribe using RSS for automatic notification of updates. <http://ittoolbox.tamu.edu>

Class Room Workshops

Workshops offered as half or full-day. Full details of topics being offered are listed in the Learning Opportunities Catalog.1 Requests to schedule Classroom workshops should be submitted online <http://TrainingRequest.tamu.edu>.

Friday Online

Friday Online sessions begin this fall. For the full Friday Online schedule, go to <http://FridayOnline.tamu.edu>.

Learning Opportunities Catalog

The LOC is an online resource that lists all learning opportunities for IT Training (online, class room, and other resources). Go to <http://LOC.tamu.edu> for full details.

